



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY MARKSMANSHIP UNIT
7031 Bills Street
Fort Benning, Georgia 31905-3103

ATAL-BM-Z

March 9, 2007

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Standing Operating Procedures (SOP) for the USAMU Hall of Fame (HoF) Program

1. Purpose: This SOP establishes procedures for the USAMU Hall of Fame Program. The ultimate objective of this program is to recognize those individuals, not solely limited to competitive marksmen, who served their country and the USAMU in a truly exemplary manner.

2. Content: Enclosures to this SOP are:

a. Responsibilities (encl 1).

b. Purpose, eligibility criteria, nomination and induction procedures for the USAMU HoF (encl 2).

c. Purpose, eligibility criteria, nomination and induction procedures for the Shooting Section Halls of Fame (encl 3).

(1) Points Matrix

(2) Approved Competitions List

(3) At Large Nominations

d. Purpose, eligibility criteria, nomination and induction procedures for the Support HoF (encl 4).

e. Procedures for making changes to this SOP (encl 5).

3. POC is Mr. Robert Aylward at 545-1272/4018.

5 Encls

CHARLES T. CONNETT
LTC, SF
Commanding

DISTRIBUTION:

RESPONSIBILITIES

Commander –

1. Overall responsible for the conduct of the HoF Program.
2. Appoints HoF Nominating Committee.
3. Validates each nominee's credentials and approves final nominee list.
4. Hosts USAMU HoF induction ceremonies.
5. Ensures that all selectees are inducted in various Halls of Fame in a timely and appropriate manner.

Executive Officer –

1. Acts as commander's executive agent for the entire program.
2. Coordinates and executes the Support HoF Induction Ceremony.
3. Is principal liaison to MMA for all matters pertaining to HoF Program.

Section Coaches –

1. Overall responsible for the conduct of all facets of the Section HoF.
2. Maintains appropriate historical records to support nomination and selection of all potential inductees (i.e. roster of all members of the section, and results of all approved lists of national competitions and for credit towards nomination. Results will be compiled and given to the unit S3 and maintained in the USAMU Library.
3. Update records of all section inductees who might be subsequently nominated to AMU HoF.
4. Reviews past files to determine qualified candidates for AMU HoF on order. Seek assistance from past members of the team.
5. Coordinates and executes the Section HoF Induction Ceremony.
6. Provides AAR to S3 for induction ceremony.

PAO –

1. Maintains a photo library of all current and past members of the USAMU.
2. Maintains a current mailing roster of all HoF members.
3. Supports all induction ceremonies with video and still pictures, and press support.

S3 –

1. Coordinates and executes Unit HoF ceremony.
2. Maintains all HoF data in USAMU Library.
3. Maintains all HoF AARs.

S4 – Provides logistical support as requested.

IM – Produces plaques, engravings, brochures, etc., in support of induction ceremonies.

MMA –

1. Serves on Hall of Fame Nominating Committee.
2. Conducts balloting for the AMU HoF.
3. Uses MMA TIMES to announce all induction ceremonies.
4. Conducts a phone campaign to get the most participation possible for induction ceremonies.
5. Supports the induction ceremony to the extent Constitution and Bylaws permit.

USAMU HALL OF FAME

PURPOSE:

To recognize those individuals who served their country and the USAMU in a truly exemplary manner.

ELIGIBILITY CRITERIA:

- a. Nominees must be previously inducted in a shooting or support section HoF.
- b. Individuals nominated for their shooting accomplishments must be retired from their primary competitive sport for five years.

NOMINATION PROCEDURE:

- a. In concert with USAMU reunions or every four years, (whichever is more frequent), a HoF committee will be appointed by the Commander USAMU to review the list of eligibles.
- b. From the list of eligibles, the committee will recommend to the commander the list of 25 nominees to be placed on the ballot.
- c. The commander will approve and forward the list to the President of the MMA. The MMA will conduct the election on behalf of the USAMU.
- d. Voters will consist of all MMA members.
- e. Ballots will be affixed to the MMA TIMES and sent to all members.
- f. Each nominee will have his/her accomplishments summarized on the ballot as a read along insert.
- g. Results will be received and tabulated by the Hall of Fame Committee and submitted to the commander for approval. Commander is final approval authority for USAMU HoF inductees.
- h. The Commander may then approve up to 3 individuals to be inducted.

USAMU SHOOTING SECTION HALLS OF FAME

PURPOSE:

The Shooting Section Hall of Fame is established to recognize exceptional accomplishments of soldier/shooters in each section. There are seven independent Shooting Section Halls of Fame: International Rifle, International Pistol, Shotgun, Running Target, Service Rifle, Service Pistol, Action Shooting, which are maintained at the respective section range.

ELIGIBILITY CRITERIA:

Nominees must have demonstrated exceptional individual achievement during their tenure at the USAMU and meet the following criteria:

a. Have earned fifty (50) points as outlined in Criteria for Selection while assigned or attached to the USAMU (i.e., summer pick-up) and/or on active duty following assignment to the USAMU. (If discharged from the Army, accumulate the total points needed NLT 31 December of the following year.) Packet will be submitted to the commander for nomination. Commander is final approval authority for Section HoF inductees.

b. If no longer assigned to the unit, have departed the unit under honorable conditions.

NOTE 1: Coaches have discretion to induct currently assigned soldiers.

NOTE 2: Fifty (50) points must be earned for nomination to the HoF in individual competitions as listed in the matrix. Points may be earned in any discipline. The discipline in which the shooter earned the most points will be his/her sponsoring section.

CRITERIA FOR ELIGIBILITY INTO THE SUPPORT HALL OF FAME

PURPOSE:

Recognize exceptional contributions to the success of the AMU mission by individuals in a support role. Individuals in this category include but are not limited to: coaches, gunsmiths, command group, logisticians, administrative personnel, operations personnel, and instructors. The Support Hall of Fame is maintained in the USAMU Headquarters.

ELIGIBILITY CRITERIA:

Anyone who has significantly and honorably enhanced the success of the unit mission.

NOMINATION PROCEDURE:

a. Any Section Chief or any member of the Unit Hall of Fame, can forward a nomination packet, which will include the individuals name, biography (describing their significant accomplishments) and an 8X10 photo of the nominee to the commander for nomination. Commander is final approval authority for Support HoF inductees. Nominations must be received NLT 1 Oct to be considered for the following year.

b. Copies of the nomination packet will be sent to all Unit and Section Hall of Fame members prior to 15 Oct.

c. Seventy-five (75%) of the votes returned by 1 Jan must be affirmative in order for the nomination to be submitted to the commander for approval. Each HoF member may cast one vote for each nominee.

INDUCTION:

The ceremony will be coordinated and executed by the Support Section within one year of the nominations approval by the commander. The ceremony will be timed to support a maximum turnout.

NOMINATIONS AT LARGE TO SHOOTING SECTION HALLS OF FAME

PURPOSE:

To provide an avenue for HoF induction for individuals who have not met objective criteria for consideration.

ELIGIBILITY CRITERIA:

To be eligible the individual must:

- a. Have been assigned or attached to the USAMU.
- b. Have significantly and honorably contributed to the USAMU mission.

NOMINATION PROCEDURE:

a. Section Chiefs/Coaches or any member of a section HoF may submit a nomination packet to the commander NLT 1 Oct of the year prior to that intended for induction. Nomination package will include 8X10 photo, biography, and point accumulation data. Currently serving soldiers may be inducted into Section HoF at coach's discretion

b. Copies of the nomination packet will be sent to that sections HoF members prior to 15 October. Each section HoF member may cast one vote.

c. Seventy-five (75%) of the votes returned by 1 Jan must be affirmative in order for the nomination to be submitted to the commander for approval. Commander is final approval authority for Section HoF inductees.

INDUCTION:

The ceremony will be coordinated and executed by the respective section within one year of the nominations approval by the commander. The ceremony will be timed to support a maximum turnout.

POINTS MATRIX:

		OLY	WC	* WR	WAIR	WMT	** PAG	** CofA	** CISM	WCF	*** Nat'l's
IR & IP	Medal	50	50	50	25		1 st 15 2 nd 10 3 rd 5	15 10 5	10 7 3	35 20 10	5
SG & RT	Medal	50	50	50	1 st 2 nd 3 rd	40 20 10	15 10 5	15 10 5		35 20 10	10
	Camp Perry				Inter Serv		Nat'l Trophy			Pres 100	Nat'l Indoor
SR & SP	1 st 2 nd 3 rd	50 20 10			35 10 5		10			10	10
	High Woman	20			10						
	IPSC- WC				BIANCHI W. Speed		Nat'l's				
AS	Medal	50			1 st 2 nd 3 rd	50 20 10	1 st 50 2 nd 20 3 rd 10				
	High Woman	1 st 50 2 nd 20 3 rd 10			High Woman	20	20				

NOTE: Unless the individual wins a medal in the Olympics, World Championships or sets a world record he/she must earn 50 points and win at least one event equal to 10 points (CISM) gold medal points).

* Record must be recognized by ISSF.

** Record fired on a new course of fire will only be accepted after the course of fire has been in effect two years and the record still stands.

** Open Aggregate matches only.

*** See next under list of approved competitions.

***APPROVED NATIONAL CHAMPIONSHIP COMPETITIONS

Service Rifle:

National High Power Rifle Championships
National Service Rifle Championships

Shotgun:

National Skeet Championships
National Trap Championships
National Double Trap Championships

International Pistol:

USAISC

Free Pistol
Rapid Fire Pistol
Air Pistol
Center Fire Pistol
Standard Pistol
Women's Air Pistol
Indoor Nat'l Championship
Free Pistol
Rapid Fire Pistol
Air Pistol
Center Fire Pistol
Standard Pistol
Women's Air Pistol
Women's Sport Pistol

Service Pistol:

Camp Perry National Pistol Champion
Indoor Conventional

Action Shooting:

USPSA Open
USPSA Limited
Limited-10
Production
Single Stack

Running Target:

50 Meter 30 + 30
10 Meter 30 + 30
50 Meter Mixed Run
10 Meter Mixed Run

International Rifle:

Indoor Air Rifle
Indoor 3 Position Anysight
Indoor 4 Position Anysight
Indoor International 3-Position
Camp Perry Prone
Camp Perry Position

USAISC

50M Men's English Prone
50M Men's 3 Position
Men's Air Rifle
Ladies Air Rifle
Ladies Sport Rifle 3x20
Ladies Prone Match
300M English Match
300M Free Rifle
300M Standard Rifle
Men's 3X20 Standard Rifle
Men's Standard Rifle Prone

CHANGING THIS SOP

PURPOSE: to describe the procedure for changing this SOP.

- a. Any individual that is a current or past member of the USAMU may submit a written recommendation to change this SOP to the AMU Commander at any time.
- b. The AMU Commander will determine the merit of each recommendation in consultation with the AMU staff, coaches, and MMA President.
- c. This SOP will be reviewed and updated as needed upon the unit commander changing command.